

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: June 8, 2011

Time: 4:45 pm

Held at the Library

Present: Peg Dolan, Annie Gasowski, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia; Lisa Morin.

Minutes of last meeting: Accepted with correction

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 6/7/11, the operating budget was \$6,031.21; the balance in the non-lapsing account was \$1343.94; and there is \$5,201.92 in the Special Projects Fund. The trustees agreed to renew the current CD, and to discuss the CD this fall when they plan the budget for the next fiscal year.

Library Director's Report. [Separate document, attached]

Old Business:

Whittemore School Project Update. There have been two meetings with the students; the meetings are held on Tuesdays at 5 pm at the library.

Meeting with Durham and Madbury Trustees, Library Directors. Lisa, Peg and Cynthia met on 5/25 with the directors of the Durham and Madbury Libraries and several of their boards of trustees to discuss the three libraries' plans for fund-raising.

Director Search Update. The trustees have reviewed the resumes and arranged to interview three of the candidates.

New Business:

Town Crier. The trustees discussed what to submit; Katrinka will e-mail a draft for approval.

Little River Park. Lisa, Katrinka, Annie, Bruce and Cynthia were given a tour of the park by Dawn Genes – including the site of the proposed slides, amphitheatre and trails. The trustees agreed that the site of the amphitheatre would be too far from the new library to be useful for library programs; and that constructing an interactive walkway (originally proposed as way to connect the active recreation areas with the library) would possibly contribute to the erosion and drainage issues. There are hiking trails in place that will eventually connect the two areas.

Photocopier/Printer Policy and Gift Policy. The trustees approved the revisions.

Other. Fiscal Budget: The trustees approved that the \$1200 remaining in the non-lapsing fund be included as anticipated income for FY 2011-12 and that \$500 be encumbered from FY 2010-11 in order to purchase electronic readers for library patrons' usage this fall. Foundation: Cynthia needs to file an additional piece of paperwork with the state attorney general's office.

The public meeting adjourned at 5:40 pm. The trustees moved to Non-Public Session per the provisions of RSA91-A:31-b to discuss Library Director interviews. The minutes were sealed.

The meeting adjourned at 6:10. The next regularly scheduled meeting will be on July 13 at 4:45 pm at the library.

Lee Public Library Director's Report May, 2011

Circulation Statistics for May 2011

	May 2010	May 2011	+/-
Athena	3092	2958	-134
Downloadable Books	86 (4 ebooks)	151 (33 ebooks)	+65
Museum Passes	18	19	+1
ILLs borrowed	111	135	+24

*Athena circulation does not include renewals, which are calculated on a yearly basis.

Database Sessions for May 2011

	May 2010	May 2011	+/-
Ancestry Library	n/a	0	
Ebscohost	16	11	-5
HeritageQuest	66	6	-60
NewsBank	0	0	0

Computer User Sessions for May 2011

	May 2010	May 2011	+/-
Public Access	166	137	-29
Wireless	56	<u>34</u>	- 22

Visitor Count for May 2011

May 2010	May 2011	+/-
2307	2252	-55

Program Attendance for May 2011

	May 2010 # of Programs	May 2011 # of Programs	+/-		May 2010 Attendance	May 2011 Attendance	+/-
Adult	3	5	+2		55	62	+7
Youth	10	11	+1		126	133	+7
YA	0	0	0		0	0	0

Friends of the Lee Public Library

The Friends are considering a holiday house tour as a fundraiser for Dec. 2011 and are exploring local musical acts for a holiday concert to coincide with the annual tree lighting. The Friends are looking to have a basket of local goods to raffle off as part of their August/September membership drive.

Other

- All lighting fixtures in the upstairs rooms of the library will be upgraded with more efficient, energy-saving ballasts and bulbs in June.. Jim Banks is volunteering manhours to install the new fixtures, with assistance from Bill Stevens.
- Thanks to the generosity of several donors, the library has received six rolls of microfilm (covering the period of 1907-1918) of the *Newmarket Advertiser*, an historic newspaper that contains a trove of news about the people and events in Newmarket, Lee, and surrounding towns in the late 19th and early 20th centuries. The library hopes to acquire more reels as funds become available.
- Scottie is putting the finishing touches on the 2011 Summer Reading Program, *One World, Many Stories*. Registration begins the week of June 20, and the kickoff event features storyteller Odds Bodkin on Wednesday, June 29 at 10:30 a.m. She, along with the children librarians from Durham and Madbury, will be visiting the elementary and middle schools to promote the program this month.